

# **New Mexico Corrections Department**



**FY 17 Annual Report**



*Governor Susana Martinez*



*Secretary  
David Jablonski*



*Deputy Secretary  
Jerry Roark*



*Chief of Staff  
Mark Myers*



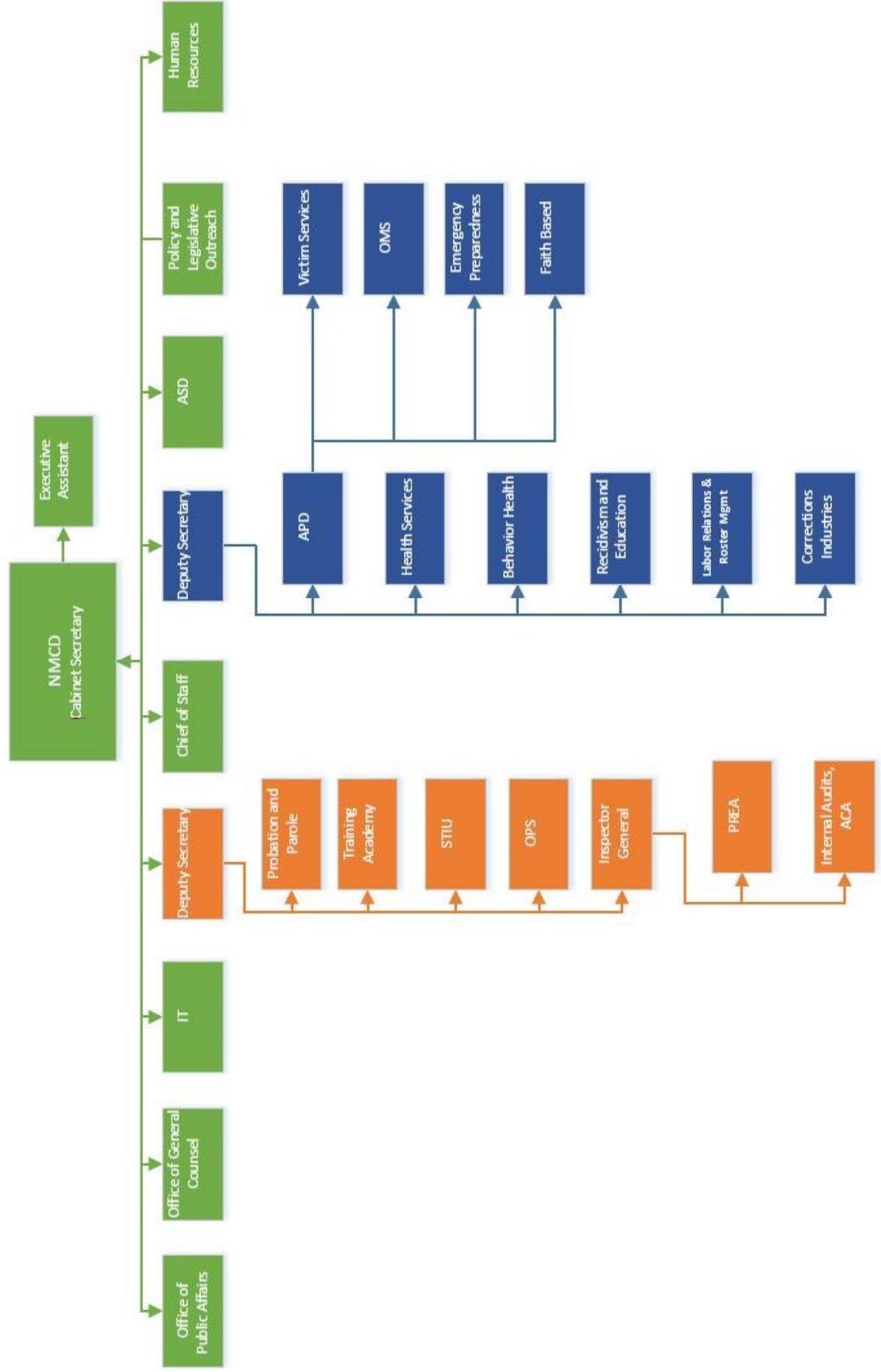
*Deputy Secretary  
Paul Pacheco*

**“We commit to the safety and well-being of the people of New Mexico by doing the right thing, always.”**

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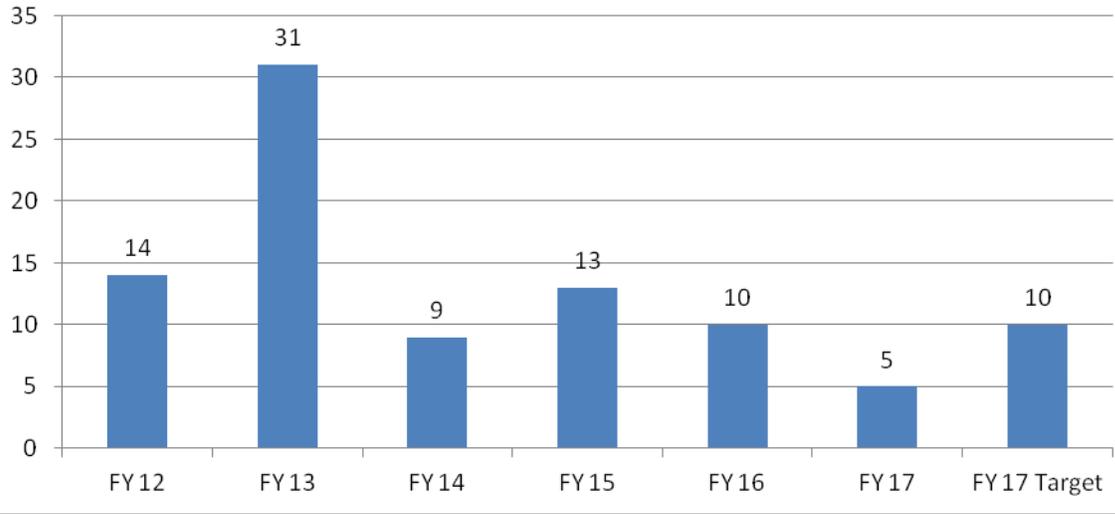
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New Mexico Corrections Department Organizational Chart  
February 2017

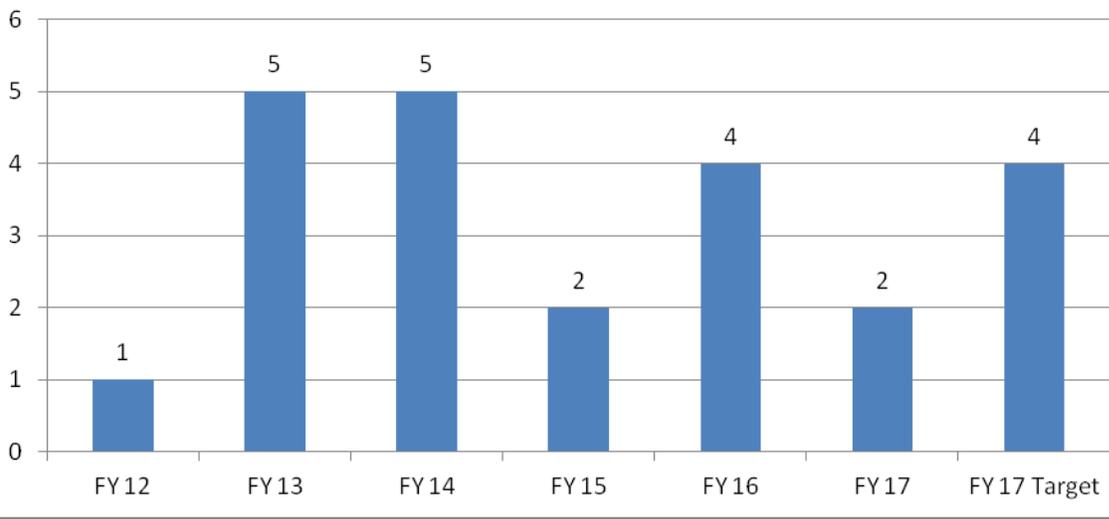


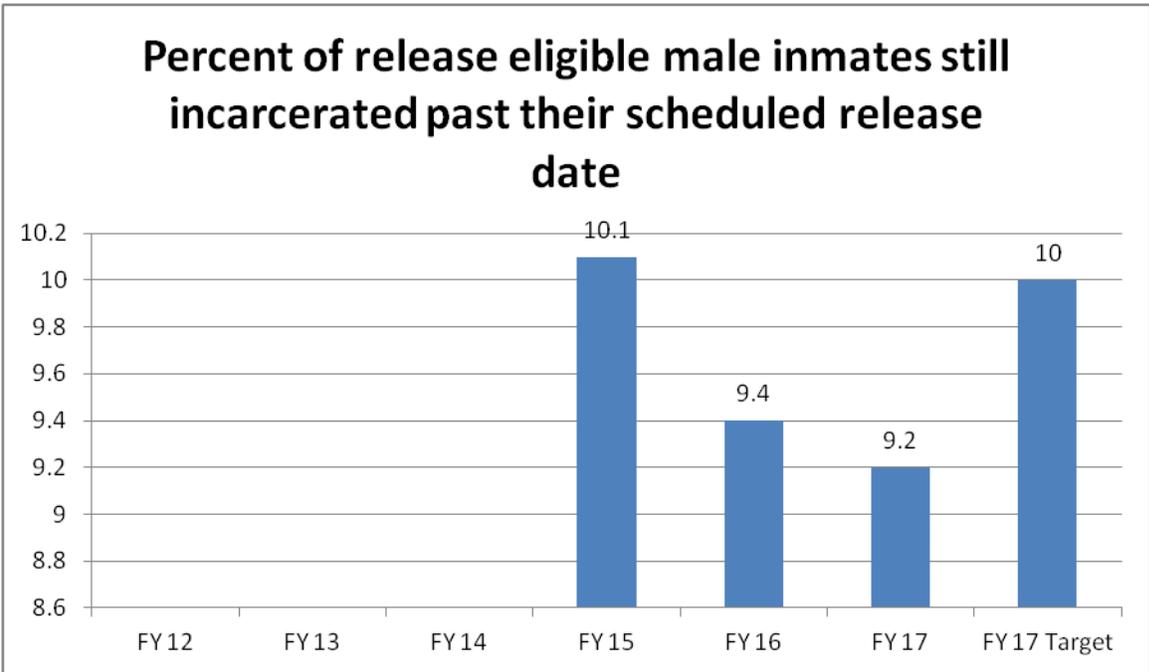
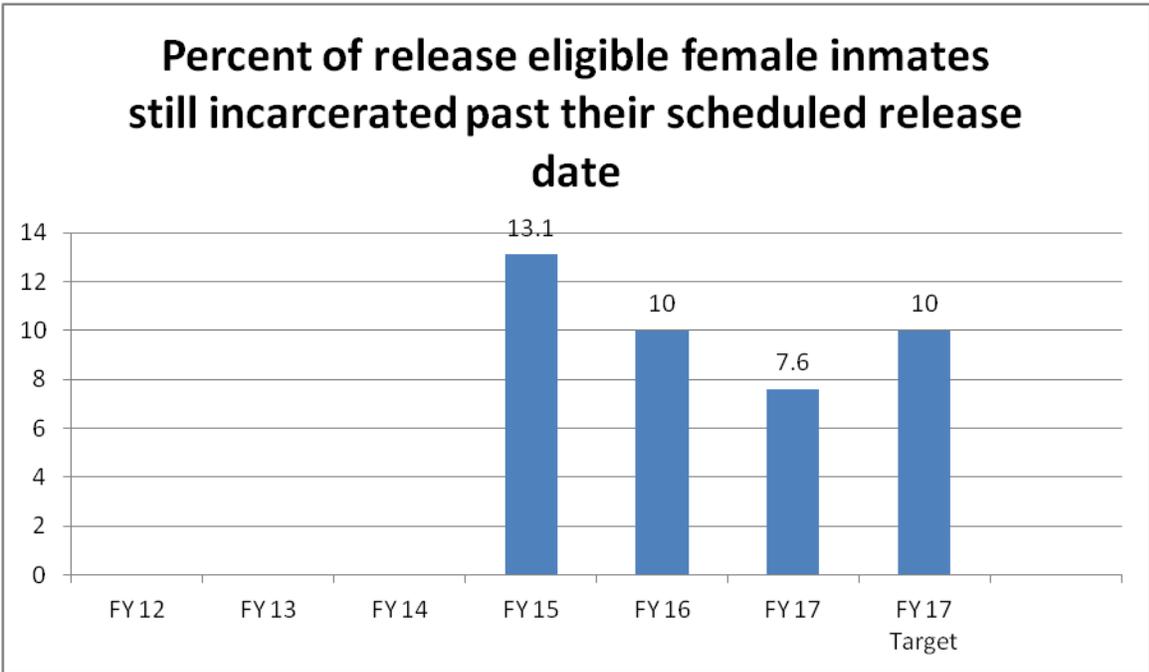


### Number of inmate-on-inmate assaults with serious injury



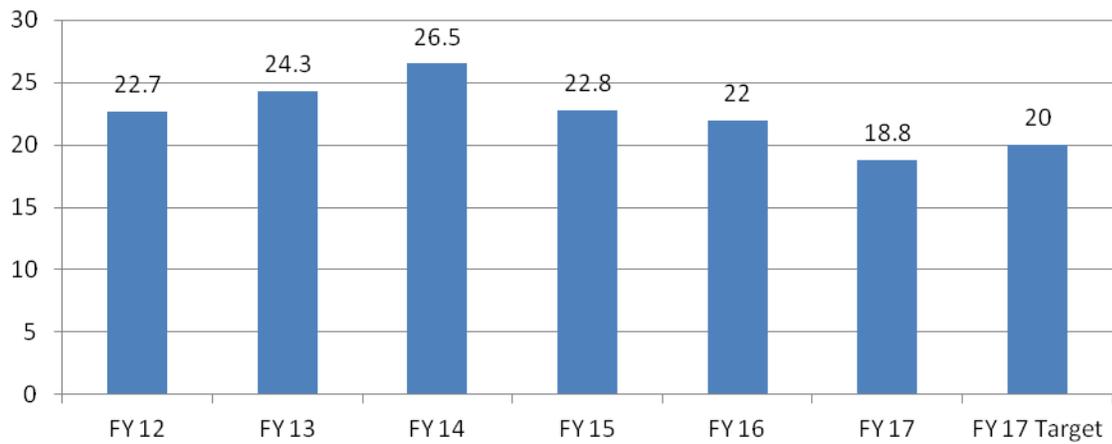
### Number of inmate-on-staff assaults with serious injury



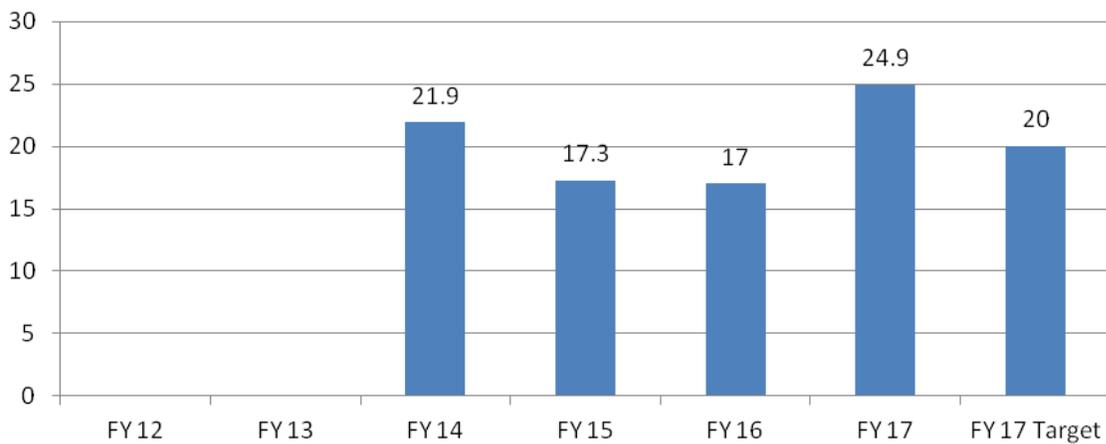




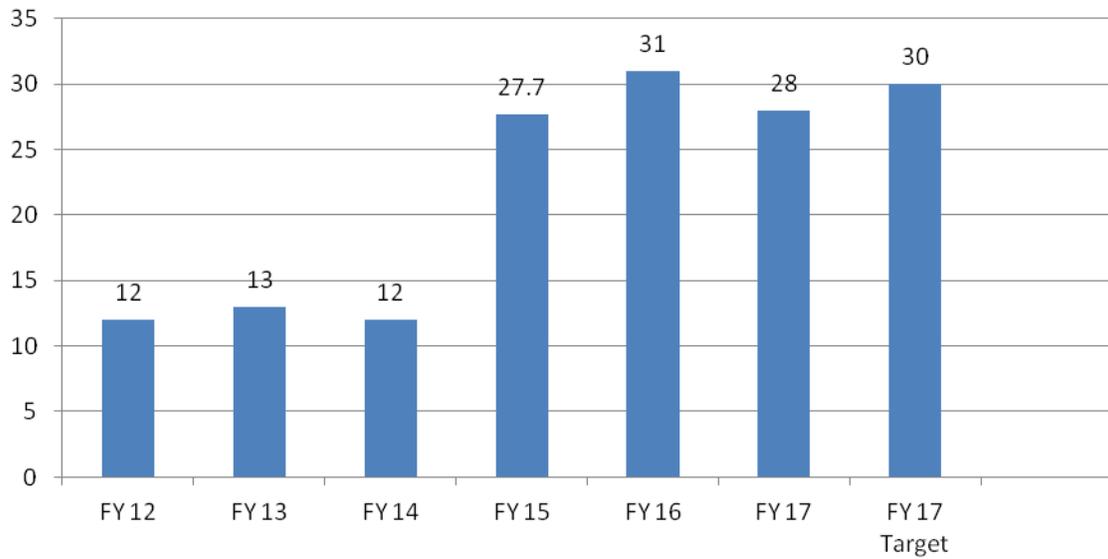
### Percent of prisoners reincarcerated back into the corrections department within thirty-six months due to new or pending charges



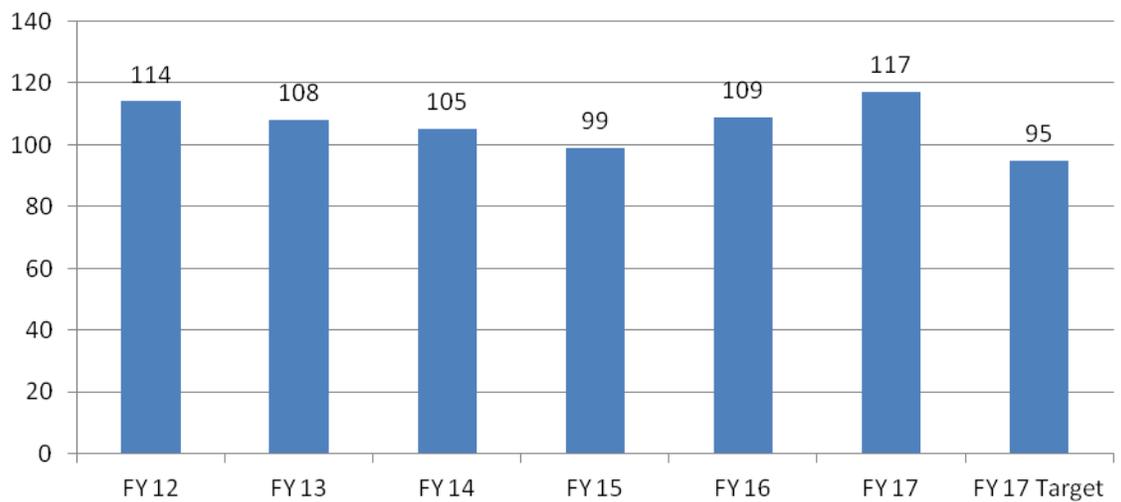
### Percent of prisoners reincarcerated back into the corrections department within thirty-six months due to technical parole violations

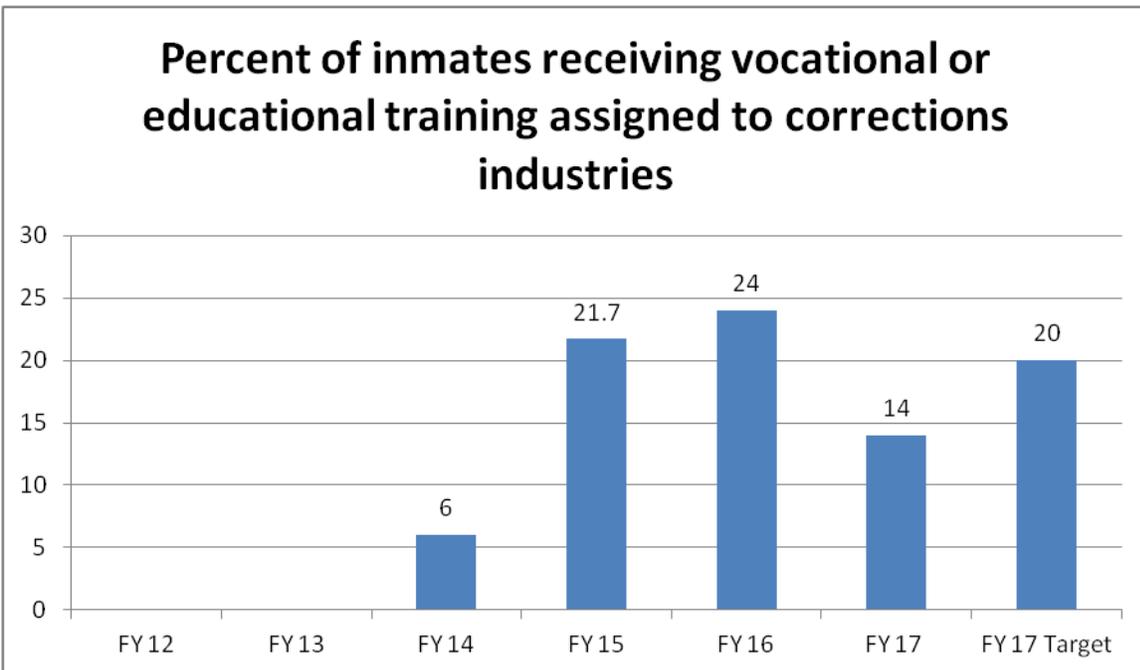
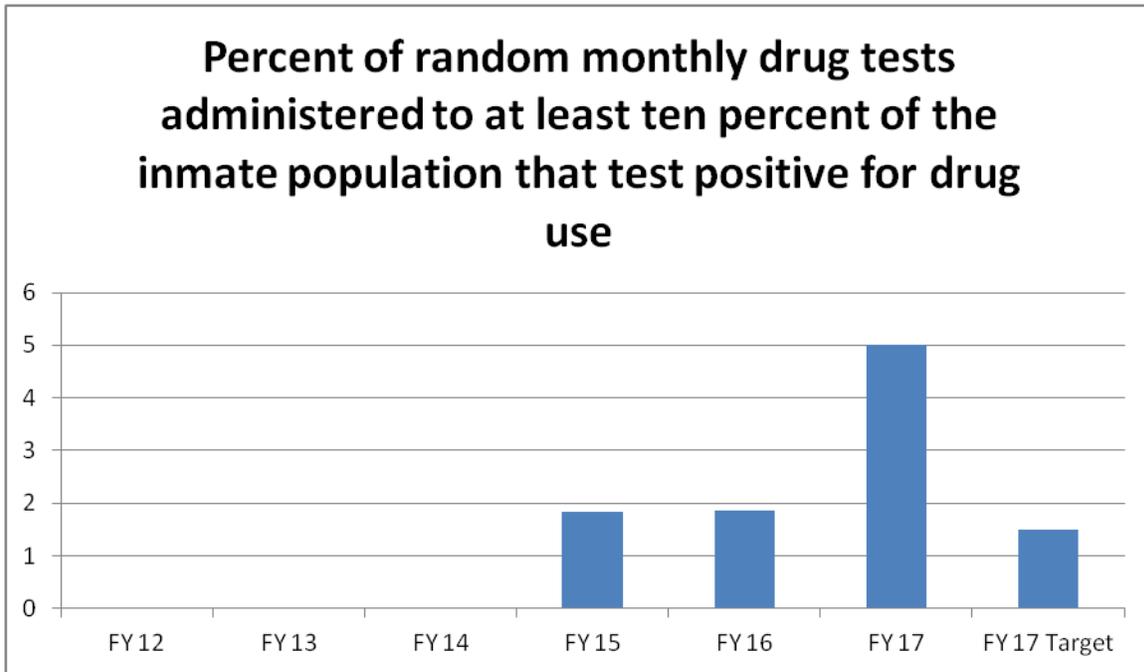


### Percent of absconders apprehended



### Average standard caseload per probation and parole officer







## Administrative Services

The **Administrative Services Division (ASD)** comprises three bureaus: Budget, Financial Management and General Services and Procurement Bureaus. ASD provides guidance, information and expertise in the administrative support areas to ensure the New Mexico Corrections Department meets statutory, regulatory and internal administrative requirements. A priority of the division is to ensure professional service, excellence, accountability, an internal control structure, and integrity in fiscal management.

### Budget Bureau

The **Budget Bureau** coordinates and directs the preparation and submission of the annual appropriation request, and is responsible for the establishment and execution of the operating budget. Additionally, the bureau provides budgetary control and analysis for the department and is responsible for compiling, evaluating and reporting inmate statistical information and program performance measures.

### Financial Management Bureau

The **Financial Management Bureau** ensures compliance with all Department of Finance and Administration rules and regulations, as well as those of other state and federal entities concerning expenditure and accountability of funds. The bureau keeps the official accounting records for the department and prepares the financial statements for the annual financial and compliance audit. The bureau is also responsible for federal grant financial monitoring and reporting, and the operation of the inmate trust accounting system.

### General Services and Procurement Bureau

The **General Services and Procurement Bureau** assists all divisions and prisons with procurement related matters, and also assists the education, addiction services, and mental health bureaus in grant applications. The bureau staff also provides assistance with radio, telecommunication, and vehicles.

### Highlights:

- Met the Office of the State Auditor deadline for the Department's financial audit and received an unqualified, or "clean," opinion. The Department resolved a large majority of the previous year's findings and did not have any new findings.
- Met the statutory deadlines for preparing and submitting the Fiscal Year 2018 operating budget and Fiscal Year 2019 budget request to the State Budget Division and Legislative Finance Committee.
- The Department's total appropriated budget for FY17 was \$323 million after a \$4.7 million reduction in General Fund during the 2016 Special Session. Despite the budget reduction, NMCD was able to balance the budget with the assistance of a two year special appropriation which helped to cover expenses for inmate population growth, Hepatitis C treatment, and overtime.
- Processed 12,563 payment vouchers, 3,941 purchase documents, 6 professional service contracts, 20 general service contracts and 6 intergovernmental agreement, and 11 memorandums of understanding.

<b>FY17 Revised Operating Budget</b>		
(in thousands of dollars)		
<b>Expenditure Category</b>	<b>GF Operating Budget Amount</b>	<b>% of Total</b>
Salaries and Benefits	\$139,054.4	43%
Contractual Services	\$55,619.1	17%
Other	\$128,566.6	40%
<b>Total</b>	<b>\$323,240.1</b>	<b>100%</b>
Expenditure Categories as a Percent of Total General Fund Budget		

<b>FY17 NMCD Revised General Fund Appropriation</b>		
(in thousands of dollars)		
<b>Program</b>	<b>Revised Operating Budget Amount</b>	<b>% of Total</b>
Program Support	\$12,626.4	4%
Inmate Management and Control	\$251,467.4	86%
Community Corrections	\$29,583.1	10%
<b>Total</b>	<b>\$293,676.9</b>	<b>100%</b>
Expenditure Categories as a Percent of Total General Fund Budget		



FY17 Program Operating Budget (All Funding Sources)		
July 1, 2016 through June 30, 2017 (in thousands of dollars)		
Division	FY17 Revised Op- erating Budget	FY17 Expenditures
Program Support	\$13,344.1	\$12,405.8
Inmate Management and Control	\$265,103.1	\$271,316.3
Corrections Industries	\$11,862.5	\$12,274.9
Community Offender Management	\$32,930.4	\$33,114.0
<b>Total</b>	<b>\$323,240.1</b>	<b>\$329,111.0</b>

Expenditures include special supplemental funding to support additional costs over NMCD's operating budget.

The **Information Technology Division (ITD)** is responsible for providing the highest quality technology-based tools and services to create and maintain strong information technology systems to support agency staff and promote agency efficiency and accountability.

## Information Technology

ITD is divided into four sections - Infrastructure, Project Management, Applications/ Database, and Quality Assurance. These groups work together to provide daily technical support to over 2,400 users state-wide in both prison facilities and probation and parole offices. This structure supports the alignment of Information Technology with the goals of the business. The Infrastructure section consists of the help desk, desktop hardware and software support, server hardware and software support, security, video conferencing and telecommunications. The Project Management Office (PMO) is responsible for execution and delivery of projects, soliciting business solutions, executing governance and control, communications throughout the organization and ensuring successful project delivery. The Application section is responsible for the design, development, implementation, maintenance and operations of NMCD applications. NMCD's main application, Criminal Management Information System (CMIS), tracks over 26,000 offenders from intake to successful community reentry and reintegration. The Database section is responsible for the development and design of database strategies, monitoring and improving database performance and capacity, and planning for future expansion requirements for databases. The Quality Assurance section consists of business analysts who elicit and document needs based on business processes and translate them into specific and identifiable requirements that can be developed to enhance existing systems or create new systems. The Quality Assurance section also consists of quality analysts that are responsible for planning, organizing and conducting research and program evaluation and services provided to the department, as well as designing and producing all requested ad-hoc reports and statistics.

- 2016 Highlights

- Successful RFP and contract award for the implementation of the Commercial-off-the-shelf (COTS) Offender Management System, CORIS®
- Developed Prison Rape Elimination Act (PREA) and Incident module within the web CMIS application
- Enhanced web intake/booking module statewide, streamlining the process at the Reception and Diagnostic Center in Los Lunas, and providing an ability for a community supervision intake workflow process that did not previously exist
- Expansion of Inventory application for the Security Threat Intelligence Unit (STIU)
- Implemented new video surveillance software replacing outdated video management servers statewide
- Implemented new video surveillance system with IP HD cameras at SNMCF
- Implemented automation of helpdesk tickets in the KACE tracking system.
- Upgraded patching, asset inventory and the service desk ticketing system appliance, KACE
- Upgraded 350 desktop workstations with Windows 7
- Upgraded enterprise antivirus solution to help prevent ransomware and malware threats



## General Counsel

The **Office of General Counsel** manages all legal affairs for NMCD. The Office provides legal advice on a wide variety of topics to NMCD administrators as well as to employees in the field. It also provides legal representation to NMCD or its employees in several types of cases, including employment and labor law, civil rights, tort claims, judgment and sentence interpretation issues, and miscellaneous civil and criminal matters.

Attorneys in the Office of General Counsel also provide training to correctional officer cadets on a regular basis and specialized training to other employees on an as-needed basis. The OGC also reviews and approves professional services agreements and is involved in negotiating many of NMCD's most important contracts. Additional responsibilities include reviewing and approving NMCD policies and procedures, providing responses to requests made pursuant to the Inspection of Public Records Act, responding to numerous subpoenas, and supervising NMCD's Equal Employment Opportunity officer.

### Highlights:

- Represented NMCD in 2 disciplinary arbitrations, and in 4 State Personnel Board appeals of employee disciplinary actions.
- Defended NMCD in 54 inmate pro se civil law-suits.
- Represented NMCD's interests at the New Mexico Sentencing Commissions' Legislative Committee.
- Prepared a written bill analysis for each of the numerous bills impacting NMCD during this year's 60-day legislative session.
- Reviewed, gathered documents, and responded in writing to more than 265 Inspection of Public Records Act ("IPRA") requests.
- Reviewed numerous investigative reports and proposed employee disciplinary actions for legal sufficiency.

The Training Academy Division is responsible for the recruitment, assessment, selection, and training of all new Correctional Officers (CO) and Probation/Parole Officers (PPO). In addition, the Academy provides advanced training to all existing staff to ensure that the New Mexico Corrections Department is operating at the highest industry standards.

## Training Academy

The common core competencies shared between correctional officers and probation/parole officers were identified and are delivered in a joint setting. Training on specific job competencies are delivered separately to CO and PPO cadets. Joint training creates more well-rounded corrections professionals and fosters mutual respect between the two Divisions.

In 2017, between six (6) satellite academy locations and the primary Academy in Santa Fe, over 225 Correctional Professionals were trained and delivered to their respective Divisions; Adult Prisons Division and Probation and Parole Division.



The Advanced Training Section, led by Paul Naumann, delivers quality training not only to post Academy graduates but also new “non-custody” personnel, provided training to over 60 new staff members through the Corrections 101 class. This class covers policy and procedure, inmate contact, defensive tactics, office safety and other topics to orient new personnel on working with and around inmates. The Advanced Training Section trained approximately 45 new internal affairs investigators to augment the Office of Professional Standards (I.A.) by investigating local level allegations of staff misconduct. Training staff to become trainers (T for T) to force multiply the efforts of the Academy produced over 20 new trainers within the

Agency. They also trained over 200 Probation/Parole officers as new Taser users or in annual refresher.

Finally, after approximately a year in review, the implementation of the Certification by Waiver Program (CBW) was launched in July of 2017. This program allows previously state certified correctional officers, from any state, or county certified detention officers the opportunity to attend two (2) week training for indoctrination into NMCD and then take a certification exam to become state certified officers. Over 60 officers, from three (3) different classes offered in a 90 day period, have graduated from this program and assigned to a prison facility within the state.



The International and Recruitment Section has been extremely busy with recruiting, testing and vetting over 700 applicants throughout the year; but also specifically for the Cibola and Torrance county detention facilities who closed their doors for various reasons. This allowed an opportunity for the recruitment section to conduct screening for these facility personnel who were going to lose their jobs; which included numerous hours of travel and overnight stays for staff, to afford every opportunity for those who chose to migrate from Cibola and Torrance counties to the NMCD. Also, persons from the section have made several trips to Mexico to continue supporting the Governor’s initiatives in providing training to several states with our border partners in Mexico. The relationship with the Department of State/International Law Enforcement partners continues to grow and we are currently communicating to establish another contract with them to provide training and certifying correctional officers to become trainers, here in Santa Fe, then initiate and continue the training in their respective states and facilities in Mexico.

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The **Corrections Industries Division** (CID), an agency within the New Mexico Corrections Department, was established by an act of the New Mexico Legislature in 1978. As a business, Corrections Industries is committed to maintain and expand inmate work training programs which develop marketable skills; instill and promote positive work ethics; minimize inmate idleness and reduce the tax burden of the Corrections Department.

CID is a unique blend of business and government, using private industry tools and techniques to provide a public service. The Division is financed through a revolving fund, from which all operating expenses are paid. Operations within the correctional facilities are supported by sales to state agencies, schools, county and local governments, and not-for-profit organizations. Hundreds of inmates gain work experience and training as they produce high quality, competitively priced products. The Division currently employs 24 staff and supervisory personnel to manage an average of 350 inmates in 26 programs at eight different facilities around the state.

The Corrections Industries Division is governed by an oversight commission with advisory authority. The Commission's seven volunteer members are appointed by the governor with the advice and consent of the New Mexico Senate for staggered terms of four years or less; the governor designates one member as the chair.

#### Highlights:

- Partnered with Bernalillo County on the operations of food services, the canteen, and the laundry services at the Metropolitan Detention Center.
- Expanded a joint venture program with Keefe Corporation to provide canteen services to the inmates at all of the six state-run facilities and one large county jail providing 15 inmate labor positions from the Penitentiary of New Mexico and provided family packaging services to the inmates at seven facilities generating more revenue for programming.
- Expanded the "Old Main" tours addressing the issues surrounding the 1980 New Mexico prison riot.

#### Upcoming Initiatives:

Expand on the joint venture program with Keefe Corporation to provide canteen services to the inmates at all of the five privately-run facilities generating more revenue for programs.

#### 2016-2017 Members:

- John Serrano, Chair, Santa Rosa, NM  
Jay Armijo, Vice Chair, Williamsburg, NM  
P. Robert Alexander, Santa Fe, NM  
Nick Brown, Clayton, NM  
Harold Foreman, Las Cruces, NM



Corrections Industries Division



## Adult Prisons



The **Adult Prisons Division** provides administrative oversight to six state-operated and five privately operated prisons. Adult Prisons oversees prison security systems, emergency preparedness, the Records Bureau, the Classification Bureau, the Security Threat Intelligence Unit, as well as the Health Services Bureau, which includes mental health and addiction services programs.

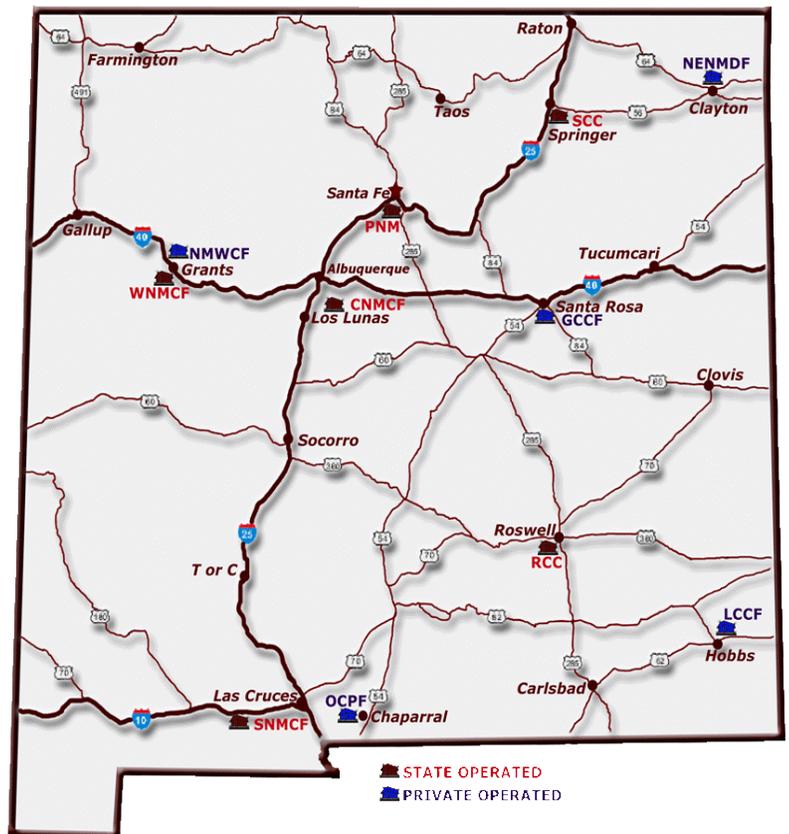
During 2016-2017 the Department's inmate population experienced a decrease in growth. In 2015-2016 the overall daily population was 7145 and 740 were female offenders. In 2016-2017 the daily population was 6568 for overall population and 735 for the female population. Prisons currently continue to meet public safety and institutional safety needs.

The Department continues its' commitment to safe prisons. Corrections Emergency Response Teams (CERT) at each prison facility can be mobilized to respond to emergencies at any facility in the State. The Security Threat Intelligence Unit works closely with Adult Prisons to share and provide information so proper response can be made to potential threats.

The Adult Prisons Division works closely with the Office of Recidivism Reduction and Corrections Industries to implement evidence-based, promising practice and innovative programming for the purpose to reducing recidivism.

The Adult Prisons Division continues to build the Office of Offender Management Services. This is a consolidation of the Inmate Records Bureau and the Classification Bureau. This promotes public safety by improving the release process to prevent early and late releases. The evolution of this office as it takes more administrative responsibilities from the facilities will allow management at the facilities to increase focus on security and recidivism reduction programming.

The Adult Prison Division is committed to reducing the number of inmates housed in restrictive housing. We have successfully meant our goal of reducing restrictive housing to less than 5% of our population. Adult Prisons has utilized mission specific populations such as sex offender population, former law enforcement population and inactive gang member populations (Restoration to Population Program) to reduce use of restrictive housing. Adult Prisons is committed to placing only inmates who have engaged in recent predatory behavior in long-term restrictive housing. These predatory inmates are placed in the Predatory Behavior Management Program which is a step down program that prepares inmates for successful return to prison general population.



The Adult Prisons Division is committed to strengthening and training Unit Management for the purpose of preparing these middle managers who run individual housing areas to make the proper decisions to assist inmates in becoming successful returning citizens. Related to this initiative all prison staff will be given training to improve their social interaction skills with inmates. This training will include motivational interviewing, trauma informed care and mental health first aid.

This past year Adult Prisons Division transitioned female offenders from the Corrections Corporation of America (CCA) facility in Grants, New Mexico to the Springer Correctional Center and the Western New Mexico Correctional facility. The Department is committed to providing effective gender responsive and non-traditional programming for female offenders. The CCA facility in Grants transitioned to a male pre-release facility. Male inmates with less than 2.5 years to release will be given substance abuse treatment, pre-release classes and family reunification programming to prepare for successful return to New Mexico communities. The Department is committed to public safety by better preparing inmates to live as responsible citizens upon release.

The Adult Prisons Divisions added new technology to combat the new wave of drug concealment in body cavities by purchasing and installing 3 new body scanners at our prisons in Springer Correctional Center, Penitentiary of New Mexico and Central New Mexico Correctional Facility. This new technology has been effective in identifying foreign objects on an inmate's body where we can isolate the inmate reducing the inmate's ability to dispose or transfer the contraband.

The Adult Prisons Divisions continues to focus on gang reduction in our prisons; we have made some significant progress in dismantling two of our Security Threat Groups within our prisons (Los Carnals and Syndicate of New Mexico.) Our new Restoration into Prison Population is aimed at giving gang members a way out of the gang life with a new start at living in a gang free environment. The program has been successful through the implementation process and is showing promise. In addition the Special Management Population (SMP) was developed. This population focuses on individuals who are having issues with their own gang, cannot function at any other facility based on enemies or refuse to participate in the Restoration into Prison Population. The main focus is for inmates to congregate in a 12 man general population setting with other inmates facing the same issues.

During 2016-2017 the Adult Prisons Division has put a lot of attention on recruiting and retention. With the recent shut down of 1 private facility (Torrance County) run by CCA and 1 County facility in Cibola (Cibola County Jail) we were able to recruit these displaced officers. Equally as important we have ensured we have a Mentoring Program at each of our facilities to assist in welcoming and providing the necessary on the job training and support to our new officers.

## Guadalupe County Correctional Facility (GCCF)

Opened:	1999
Level:	III (Males)
Capacity:	610
Average Daily Population:	590
Reaccredited:	2013

New Mexico Corrections Department

The facility is owned and operated by the GEO Group, Inc. GCCF is a Level III medium-security prison, in Santa Rosa. The mission of the Guadalupe County Correctional Facility is to provide for public safety, as well as the safety of its employees and inmates, through a continuum of security, programming and reentry services. GCCF continues to expand its vocational and academic programs, and provides offenders an accredited cosmetology class through the Luna County Community College and a weaving class through Mesalands Community College.

### Highlights:

- Graduated six inmates with associate degrees.
- Issued 69 vocational certificates.
- Awarded eight \$1,000 college scholarships and seven \$500 to high school seniors.

The **Central New Mexico Correctional Facility (CNMCF)**, located in Los Lunas, is the largest prison in the state, housing offenders of every custody level, as well as serving as the intake and processing point for every male offender entering NMCD. The CNMCF Main facility includes the Reception and Diagnostic Center, Mental Health Treatment Center; the Long Term Care Unit for offenders with chronic health needs, a Geriatric Unit, the high security Alternative Placement Area. The Level II Unit houses low-risk inmates with medical or mental health restrictions and has a medical clinic to provide 24-hour medical care. The Level I Unit houses low-risk inmates that qualify for participation in off-site work programs that facilitate offender reentry into the community.

Opened:	CNMCF Main, RDC (1983), CNMCF Level II (1989), CNMCF Level I (1939)
Levels:	I, II, III, IV, V, VI (Males)
Capacity:	1,287
Average Daily Population:	927
ACA Accredited:	2012

### Highlights:

- Construction of new kitchen is complete and fully operational.
- Continued participation with Youth Awareness Program for at risk youth and First Time offenders in Valencia County.
- Fire suppression system was completed.
- Hosted events for inmates and families through Wings of Life and Encuentro.
- HVAC project was completed.
- Purchased 8 new transport vehicles.
- Seminary Program
- Crochet Creatures for Preemies
- Inmate Companion and Inmate Observers



The **Roswell Correctional Center (RCC)**, located outside Hagerman, was established in 1978 as a Level I prison, but expanded to include Level II offenders in response to population growth rates. In 2004, NMCD's first DWI treatment unit was established at RCC and is capable of housing and providing treatment for up to 100 inmates. The American Correctional Association audited the facility for re-accreditation in August 2012 and giving the facility a passing score of 97.8. The officers and staff of RCC are committed to providing public safety by operating a professional corrections system that provides rehabilitative programs for successfully returning offenders to the community.

Opened:	1978
Level:	II (Males)
Capacity	340
Population:	330
Reaccredited:	2012

### **Highlights:**

- Graduated 40 inmates from Residential Drug Abuse Treatment Program (RDAP) 9 month/500 hour program
- Graduated 21 inmates with GED.
- Developed and implemented Peer Mentor program, which includes four classes that focus on improving life choices and are facilitated by the mentors: Medal of Honor, Seven Habits of Highly Effective People, Getting Ahead While Getting Out, and Prison University. Plus, we recently added our first inmate facilitated, employability skills class: Improving Bilingual abilities in English and Spanish.
- 13 Welding students completed 34 American Welding Society certifications. Of those, two achieved the highest structural certification, which qualifies them to work on unlimited thicknesses and from any position.
- 16 inmate students completed 65 college classes
- 17 inmates completed vocational computer classes, 34 cognitive classes, and 38 completed reentry classes.
- 7 inmate offenders as volunteer firefighters for the RCC District Eight Firehouse, known as “The Fighting Eighth”
- Graduated 1 inmate from Crossings Program and 28 inmates received Pre-Crossings Certificates meaning they will finish Phase One next cycle.
- RCC currently has 6 active clubs on the facility with almost 100 inmate participants.
- Strong hobby craft program with artwork on display at the facility for sale and also the Santa Fe Hobby

The **Penitentiary of New Mexico** (PNM) is composed of 3 individually operating adult male penal institutions housing inmates classified to custody levels; 2, 3, 4, and STG specific level 4 and several special housing statuses. PNM is located south of Santa Fe along the Turquoise Trail and is the location of NMCD's only Predatory Behavior Management Unit, formerly referred to as 'super-max' or 'Level 6.' The Penitentiary of New Mexico has implemented a wide-variety of operational changes to address recidivism through programming, desegregation, and to reduce institutional violence occurring throughout the Department.

Opened: 1985, 1987 and 1990  
Levels: II, III, IV and Security Threat Group IV  
Capacity: 906  
Average Daily Population: 872  
Reaccredited: 2015

### Highlights:

- Established the Drug Suppression Unit (DSU), a population unit for inmates found to have engaged in drug trafficking within NMCD institutions. The DSU provides increased treatment, limits privileges, and reduces drug trafficking in populations throughout NMCD.
- PNM's Correctional Emergency Response Team (CERT) assisted in the multi-agency response following the March 2016 escape from the Central New Mexico Correctional Facility Transport van. PNM CERT was stationed in the Farmington area assisting with lead-tracking through the duration of the event.
- Successfully transitioned from the former "Level System" to the collaboratively designed Predatory Behavior Management Program (PBMP).
- Created the Special Management Population (SMP) for inmates identified as having both protection needs and predatory tendencies. SMP provides an alternative to segregation for inmates that would previously have been placed into involuntary inmate protection for their own safety. These inmates are assessed semi-annually for placement in general population settings.

The **Springer Correctional Center (SCC)** consists of 36 buildings on 40 acres and is located 2.5 miles west of the town of Springer on State highway 468. SCC began operations as an adult Level I and Level II facility with 25 offenders in 2007. From 2007 through 2016 the offender population at SCC grew to nearly 290 offenders. The Springer Correctional Center began its new mission as a Female Facility in October 2016 with the ability to house 424 Female Inmates. To better serve the female offender population, the prison has expanded offender programs to include substance abuse treatment and work skill development opportunities.

Levels: I, II (Females October 2016)  
Capacity: 424  
Average Daily Population: 405  
First Accredited: 2010

### Highlights:

- Facility generator is in the process of being replaced.
- 21 Inmates completed their GED's

74 Inmates completed Pre-Release (Making the Right Turn)



- 18 Inmates completed C-Tech (Telecommunications)
- 1 Inmate obtained an Associate's Degree in General Studies Occupation with Mesalands CC
- 9 Inmates completed Culinary 101 with Luna Community College
- 17 Inmates completed Bake 102 with Luna Community College
- 9 Inmates completed Bake 160 with Luna Community College
- 19 Inmates completed Automotive 100

The **Western New Mexico Correctional Facility (WNMCF)** is a multi-custody-level facility located in Grants New Mexico for Level II and Level III inmates. WNMCF provides a continuum of vocational training services self-improvement programs and education opportunities that promote offender reentry into the community. WNMCF is committed to providing public safety by operating a safe, secure and accredited correctional facility that serves the safety and well being of the people of New Mexico. The facility was reaccredited in FY 14.

Opened:	1984
Levels:	II & III
Capacity:	440
Average Daily Population:	361
Reaccredited:	2014

#### Highlights:

- Graduated 9 Offenders with GED diplomas and 47 re-entry, vocational skills, corrective thinking, English as a second language, ENMU-Roswell College, Microsoft Office Proficiency, Moral Recognition Therapy, Domestic Violence, and Project SOAR.
- Assisted Grants School with a paint and weed detail.
- Assisted in the annual Junior Law Enforcement Academy.
- CERT assisted as additional security for the Fire & Ice Bike Rally.
- Completed fiber cable installment to our new portables to use for in-service training..
- Conducted 2nd Annual Safety Day at the Fire and Ice Park.
- CERT was activated to assist with Cibola County Sheriff's Department apprehension of a suspect involved in a homicide.

The **Lea County Correctional Facility (LCCF)** is owned and operated by the GEO Group Inc. LCCF is a Level III medium-security prison, in Hobbs, NM. The mission of the Lea County Correctional Facility is to provide for public safety, as well as the safety of its employees and inmates, through a continuum of security, programming and reentry services. Facility programs include volunteer and religious programs, education/vocation, inmate work programs, and counseling and mental health services. LCCF also administers food services, commissary, discipline and grievances, libraries, and inmate visitation hours. LCCF continues to expand its vocational and academic programs, and provides offenders accredited classes through New Mexico Junior College and University of the Southwest.

Opened:	1998
Level:	III (Males)
Capacity:	1266
Average Daily Population:	1238
ACA Accreditation:	2015

**Highlights:**

- Graduated 2 offenders who completed the seminary program.
- Currently have 44 offenders in the seminary program through USW.
- Graduated 15 offenders with their GED certificates.
- Awarded ten scholarships to high school seniors.
- Completed 8 wood frame constructions for Habitat for Humanity.
- Held the NMCD Wardens Conference with approximately 50 visitors throughout the week.
- Partnered with New Mexico Junior College and held a defensive tactics training for officers.

The **Northeast New Mexico Detention Facility (NENMDF)**, operated by the GEO Group Inc., is a Level III medium-security facility located in Clayton. NENMDF is committed to public safety that contributes to the safety of its employees, inmates, and community. NENMDF offers classes in Pre-GED, English as a Second Language, Special Education and Adult Learning Assistance, as well as PC MOUS, PC Maintenance, Automotive Technology, and Building Trades in its Vocational Program. A post-secondary program through Mesalands Community College offers college-level educational opportunities to inmates. Pre-release classes are offered to reduce recidivism. The Wind Energy Classes are offered online. NENMDF continues to improve the facility’s operations by contributing to the rehabilitation of offenders.

Opened:	2008
Level	III (Male)
Capacity:	625
Average Daily Population:	542
First Accredited:	2010

**Highlights:**

- Graduated 29 inmates since 2015 with Associate Degrees from MesaLands Community College.
- Awarded ten \$1,000 scholarships to local graduating high school seniors.
- Reintegration Populations Program (RPP) 100 former Level VI have successfully integrated into a population setting. Recovery Oriented Community (ROC) has 48 inmates in the program and Residential Drug Abuse Program RDAP has 8 inmates in the program.
- 24 inmates received their GED.
- ACA re-accredited with a 100% score.

The **Northwest New Mexico Correctional Center (NWNMCC)**, owned and operated by the Corrections Corporation of America, is the longest operating private facility holding NMCD inmates in New Mexico. NWNMCC is a multi-custody facility located on the eastern edge of Grants, New Mexico and provides for public safety by operating a safe, secure, constitutionally sound and accredited correctional facility for adult male offenders committed to the New Mexico Corrections Department.



Opened:	1989
Levels :	Level I, II, III, IV, V, VI
Capacity:	823
Average Daily Population:	723
Reaccredited:	2015

### **Highlights:**

Approximately 500 men participated in Project ECHO using 13 facilitators in 50 sessions throughout the facility, including RDC.

- 26 men completed the Re-Entry Program, 155 completed Breaking Barriers, 44 completed MRT, 36 female entrepreneurship, 18 completed Tutor Training, 40 Intro to Computers.
- Awarded 35 GEDs
- During this year, we offered three vocational classes; NCCER Core, Women's Entrepreneurship and NCCER Core Construction. The academic classes are at full capacity and two out of the three vocational classes are at 75%, with the Microsoft class at full capacity with an extensive waiting list.
- In addition, we began several programs for our higher custody level inmates such as GED classes, NCCER Core and Breaking Barriers. Offering a vocational class to high custody level inmates had not been available at this facility in a very long time.
- During this fiscal year of 2016 we continued working with Pearson VUE on delivery of the GED exam while also utilizing the GED Academy program in classroom 4. Several of our students are within one subtest of passing their GED test.

The **Southern New Mexico Correctional Facility (SNMCF)** is located in Las Cruces, New Mexico and consists two complexes, the John Silva Unit (JSU) houses Multi Levels to include Level 3, 4, and Temporary Restrictive Housing. Each inmate is housed in one man cells with 16 cells in a POD and 3 POD within a Unit. The JSU currently has 5 Housing Units. The Paul Oliver Unit (POU) is a Level II housing facility. Inmates live in a Dorm Setting with 6 dorms, each dorm houses 48 Inmates.

Opened: 1983  
Level(s): 2, 3, 4 and Temporary Restrictive Housing  
Capacity: 752  
Average Daily Population: JSU (480) POU (288) = 768 total

The mission of Southern New Mexico Correctional Facility is to promote staff and public safety by holding offenders accountable, thereby reducing future recidivism and gang violence.

Southern offers classes in:

- Bicycle Repair
- Automotive
- Welding
- Wheelchair Restoration

The **Otero County Prison Facility (OCPF)** is a private prison operated by Management and Training Corporation. OCPF is located in Chaparral, New Mexico. OCPF has been in operation for 13 years and houses a variety of Federal, State, and County inmates. OCPF has successfully achieved accreditation and re-accreditation by the Correction Educational Association (CEA) and the American Correctional Association (ACA).

Opened: 2003

Level: Medium and NMCD Level II and III

Capacity: 1,420 (612 NMCD)

Average Daily Population: 1,222

### Highlights:

- Awarded 11 scholarships (\$1,000 each) to local Otero County High Schools.
- At least once per year the facility hosts the Chaparral Improvement Group which is comprised of leaders from the community and dignitaries from Dona Ana County and Otero County.
- Provided college-level classes through Mesalands Community College.
- 159 inmates completed their INEA certifications.
- 35 inmates completed their GED certifications.
- 6 NMCD inmates completed the Sex Offender Treatment Program and 54 are currently enrolled.
- OCPF currently has four inmate clubs on the facility with over 150 inmate participants.

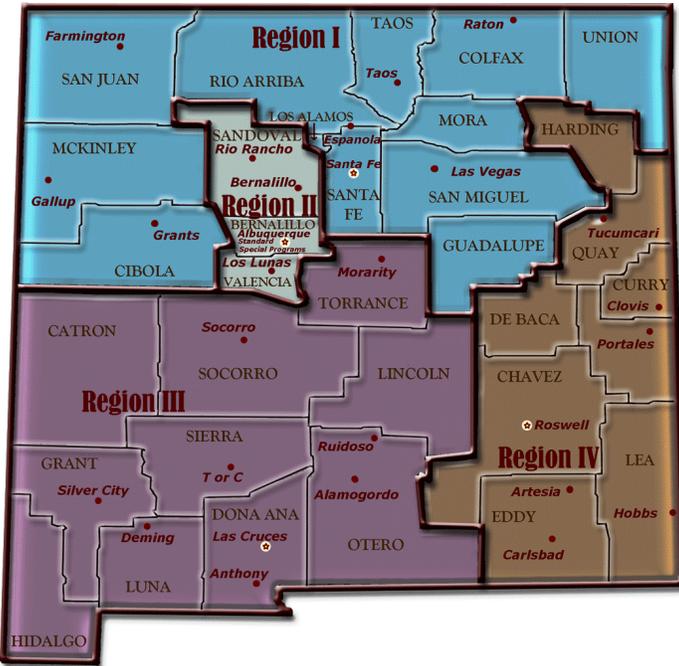


# Probation and Parole

The **Probation and Parole Division's** (PPD) strategic objective is to promote public safety by enforcing probation and parole requirements through the implementation of evidence-based practices and rehabilitative programs. Probation and Parole provides offenders with opportunities to succeed as they transition back into society, and promotes proactive community supervision for all offenders, with programming based on risk/need factors.

Specialized caseloads such as intensive supervision, extreme high risk, sex offenders, community corrections, and gender specific have proven invaluable for effective supervision of offenders that require additional attention. The officers that are assigned to carry these unique caseloads receive specialized training that enables them to identify, address and most effectively meet the special needs of these high-risk and high-needs offenders.

In FY17, PPD assisted over 17,000 offenders in becoming law-abiding citizens. The Division has 399 positions distributed among five regions, 43 district offices throughout the state. The Regions are in Albuquerque



The Probation and Parole Division is committed to officer safety by creating a safer work environment for officers to perform their essential duties. PPD initiated a campaign to evaluate district office safety statewide. Studies have shown that the quality of an employee's workplace environment impacts their level of motivation and subsequent performance. How well they engage with the organization, especially with their immediate environment, influences to a great extent their error rate, level of innovation and collaboration with other employees, absenteeism and, ultimately, how long they remain employed. PPD believes creating a safer work environment will, improve officer safety, have a positive effect on employee retention, and directly impact our offender base and the safety of the community as a whole.

The agency continues to work on increasing the salaries for Probation and Parole Officers, which are significantly lower than other Probation and Parole agencies in the state of New Mexico and several surrounding comparative states. We look forward to 2108 and the many opportunities we will have to make our communities safer and expand services to our offenders.

## REGION I

Average Number of Offenders Supervised Monthly	3,497
Average Number of Parolees	121
Average Number of Probationers	3,376
Average Number High-Risk Offenders	560
Average Community Corrections	141
Average Sex Offenders	105
<b>STATISTICS</b>	
Pre-Sentence Reports	34
Post-Sentence Reports	1,587
In-State/Out-of-State Investigations	544
Violation Reports	3,608
Executive Clemency Applications	2
Hearings	2,662
Parole Plan Investigations	550
<b>FEES COLLECTED</b>	
Restitution	\$123,485.11
Supervision Fees	\$423,264.68
GPS Fees	\$40,952.00
GPS Lost/Damaged	\$400.00
Community Corrections	\$5,078.00
Other Fines, Fees, DNA and Court Costs	\$104,259.06
Alcohol Monitoring Fees	\$10,907.00
Alcohol Monitoring Lost/Damaged	\$500.00
<b>TOTAL:</b>	<b>\$734,874.94</b>

## Highlights:

Participated in the Judicial Commission in each District Court throughout Northern New Mexico.

Region I work consistently to provide community service and donations to offenders in need.

Region I Participated in the 35th Annual national Night Out on the Santa Fe Plaza on 8/11/17 in conjunction with local law enforcement and other community providers. The event has grown tremendously in size and benefits community policing on our neighborhoods.

Active participation in the Opiate Use Reduction (OUR) Network supporting a jail diversion program.

Worked in collaboration with Northern New Mexico Law Enforcement Agencies to provide community supervision and awareness at major events throughout the region.

Participate regularly in multi-jurisdictional operations to include Region III Narcotics Fugitive Apprehension Operation in Santa Fe and Espanola funded by a JAG front resulting in 29 wanted fugitive absconders for Region 1.

Actively participate in Back to School for local schools in each district office, which was a huge success. This program allows offenders to donate needed school supplies to local schools to assist in support of education to keep the youth on the right track.





**Highlights:**

Region II, along with the remainder of the state, has implemented use of the COMPAS assessment, a nationally recognized and validated actuarial Risk and Need assessment. The new tool has the ability to greatly reduce the recidivism rates of the offenders sentenced to Probation and those serving Parole terms within the state of New Mexico based on its ability to highlight potential risks that might increase an individual's likelihood to reoffend as well as its ability to highlight specific areas in an individual's life where he or she would benefit from targeted interventions such as counseling, education, career development. Using this tool the officers also began creating specific Supervision plans to address the identified risk and need factors.

Officers in Region II are actively involved in a number of charitable events throughout the year, including the annual Torch Run and breakfast events to support Special Olympics.

Region II officers are involved in several task force operation throughout the year, working in collaboration with STIU and local law enforcement.

Region II sponsored blood drives throughout the year to benefit community needs and to support local community policing.

Region II collaborated with the Second Judicial District Court to place an Intake officer in the office space occupied by Drug Court to help streamline the intake process.

Region II officers speak at the annual CLIP law school class in Albuquerque.

**REGION II Standard**

Average Number of Offenders Supervised Monthly	4,747
Average Number of Parolees	235
Average Number of Probationers	4,512
Average Number High-Risk Offenders	393
Average Community Corrections	0
Average Sex Offenders	25
<b>STATISTICS</b>	
Pre-Sentence Reports	311
Post-Sentence Reports	1,874
In-State/Out-of-State Investigations	936
Violation Reports	2,443
Executive Clemency Applications	0
Hearings	1,372
Parole Plan Investigations	1,515
<b>FEES COLLECTED</b>	
Restitution	\$229,703.86
Supervision Fees	\$423,833.61
GPS Fees	\$4,470.00
GPS Lost/Damaged	\$335
Community Corrections	\$2,105.00
Other Fines, Fees, DNA and Court Costs	\$118,364.84
Alcohol Monitoring Fee	\$1,175.00
Alcohol Monitoring Lost/Damaged	\$0
<b>TOTAL:</b>	<b>\$779,987.31</b>





**Highlights:**

Probation Parole Officers in Bernalillo and Albuquerque collected grocery bags for inmates at Central New Mexico Correctional Facility to make Mats for the Homeless. The Mats are used as blankets and ground cover and have been distributed to homeless shelters throughout Albuquerque.

Halloween Tac- The Sex Offender Unit in Albuquerque participated in a joint operation with the Bernalillo County Sheriff's Department conducting field visits to the homes of sex offenders to ensure compliance with conditions of supervision. Probation Parole Officers in Bernalillo and Rio Rancho also participated in a Halloween Tac with the Sandoval County Sheriff's Department.

Special Programs collected clothing and jackets from the offenders in exchange for community service. Hundreds of jackets and clothing items were donated to Amity Foundation (for women and children) as well as Dismas Halfway House (for men). Turkeys and canned foods were donated to Joy Junction Homeless Shelter.

Drug Court officers delivered 70 presents to the children of Drug Court participants and to the Boys and Girls Club. Drug Court offenders donated presents for Community Service credit. They also gave turkeys and canned goods to Joy Junction Homeless Shelter.

**REGION II Special Programs**

Average Number of Offenders Supervised Monthly	2,563
Average Number of Parolees	374
Average Number of Probationers	2,189
Average Number High-Risk Offenders	1,209
Average Intensive Supervision	345
Average Community Corrections	252
Average Sex Offenders	263
<b>STATISTICS</b>	
Pre – Sentence Reports	25
Post Sentence Reports	2,061
In-State/Out-of-State Investigations	408
Violation Reports	3,133
Executive Clemency Applications	1
Hearings	2,658
Parole Plan Investigations	1,899
<b>FEES COLLECTED</b>	
Restitution	\$43,263.64
Supervision Fees	\$150,892.32
GPS Fees	\$42,430.00
GPS Lost/Damaged	\$1,575.00
Community Corrections	\$15,140.52
Other Fines, Fees, DNA and Court Costs	\$76,912.31
Alcohol Monitoring	\$4853.00
Alcohol Monitoring Lost/Damaged	\$575.00
<b>TOTAL:</b>	<b>\$336,001.79</b>





Average Number of Offenders Supervised Monthly:	2,961
Average Number of Parolees	146
Average Number of Probationers	2,815
Average High-Risk Offenders	478
Average Community Corrections	72
Average Sex Offenders	111
<b>STATISTICS</b>	
Pre-sentence Reports	162
Post-sentence Reports	1,493
In-State/Out-of-State Investigations	983
Violation Reports	3,211
Executive Clemency Applications	1
Hearings	3,366
Parole Plan Investigations	538
<b>FEES COLLECTED</b>	
Restitution	\$196,344.96
Supervision Fees	\$408,684.93
GPS Fees	\$30,498.00
GPS Lost/Damaged	\$145.00
Community Corrections Fees	\$9,646.25
Other Fines, Fees, DNA and Court Costs	\$97,977.83
Alcohol Monitoring Fees	\$3,195.00
Alcohol Monitoring Lost/Damaged	\$0
<b>TOTAL:</b>	<b>\$746,491.97</b>



**Highlights:**

Region III continues to collect for several local agencies. School supplies and clothing are collected and donated to the local domestic violence shelter. Food is also donated to the Community of Hope and the Gospel Rescue Mission. Both are local soup kitchens and homeless shelters.

\*Region III has collected personal hygiene items which are given to newly released offenders. These are offenders who are released with almost nothing for their personal care. We regularly give out shampoo, tooth paste, tooth brushes and feminine hygiene products.

\*Region III participated in the Annual Night Out. Parole Officers join local law enforcement agencies to bring awareness to the city. NMCD actively recruits during this night out. We reach out to children in the community and let them know what the role of a PPO is and help them to understand our role in the community.



## REGION IV

Average Number of Offenders Supervised Monthly	3,247
Average Number of Parolees	248
Average Number of Probationers	2,999
Average High-Risk Offenders	413
Average Community Corrections	57
Average Sex Offenders	83
<b>STATISTICS</b>	
Pre-sentence Reports	48
Post-sentence Reports	2,109
In-State/Out-of-State Investigations	662
Violation Reports	2,157
Executive Clemency Applications	1
Hearings	2,232
Parole Plan Investigations	647
<b>FEES COLLECTED</b>	
Restitution	\$101,564.06
Supervision Fees	\$492,517.12
GPS Fees	\$40,181.50
GPS Lost/Damaged	\$440.00
Community Corrections Fees	\$10,536.00
Other Fines, Fees, DNA and Court Costs	\$117,004.74
Alcohol Monitoring Fees	\$3,334.00
Alcohol Lost/Damaged	\$0
<b>TOTAL:</b>	<b>\$721,761.92</b>



### Highlights:

Staff throughout Region IV has committed themselves to their community service/work with non-profit organizations. Examples of their service: sitting on boards of the opportunity house, , Pecos Valley Drug Task Force, Region VI Drug Task Force, Park and Receptions, Lea County Guidance Center,

Probation/Parole Officers volunteered to patrol their county fairs at various times to aid in community safety.

Several staff members spoke at their local high schools and colleges regarding Probation and Parole role in their communities.

Staff throughout the Region has committed themselves to community service or work with non-profit organizations. Examples: sitting on boards of the Opportunity House, Park and Recreation, Lea County Guidance Center, Eddy County and Roosevelt County DWI Council, Carlsbad Community Coalition/Domestic Violence, Eddy County Drug Task Force, Judicial Partnering meetings with various law enforcement agencies in Eddy County, Santa Cop, and coaching high school diving, children's city league basketball and T-ball. Participating in different church functions.

Operation "Hide & Seek" with help from Eddy County Sheriff's office, Carlsbad Police Department, PVDTF, US Marshals.





## Response Center

law en-

forcement, outside agencies and the public to make direct contact with Probation and Parole before or after normal business hours. The Response Center supervises minimum-assessed cases for the entire state. Offenders on minimum level of supervision report by phone monthly to the Response Center, during which they update the information and status of the offender and alert any concerns or issues to the assigned District, and Region. The Response Center assists with conducting agent/supervisor desktop audits, and statistical reports services to the Region Managers and District Supervisors statewide providing added case management support and office operations. The Response Center also provides real-time Global Positioning Systems (GPS) monitoring of all sex offenders released on parole and respond to any violations.

## Interstate Compact

Received and handled general information or emergency calls	46,057
Initiated collateral contacts	11,765
Sent email communications to officers, attorneys, courts	9,553
Entered information in department's database for field contacts	693
Conducted audits of offender information in database	859
Made telephone monthly reports by minimum supervision offenders	1,940
Issued arrest orders and cancellations	2,150
The Response Center supervises yearly average minimum level offenders	127

ICAOS caseload on 06/30/14	200
Accepted cases	1340
Rejected cases processed	36
Pending cases processed	43
Closed cases processed	1801
New Mexico Parole caseload on 06/30/16	246
Accepted cases processed	158
Rejected cases processed	0
Pending cases processed	4
Closed cases processed	220
New Mexico Parole to Detainer caseload as of 06/30/16	15
New Mexico Warrant caseload	141
"Warrants for Parole Violator" issued	416
Arrested in New Mexico	379
Arrested Out of State	37
Warrant to Detainer Caseload	48

**The Interstate Compact Office (ICO)** administers the compact on the Interstate Commission for Adult Offender Supervision (ICAOS); is responsible for transferring New Mexico parolees out of state; issuing warrants for New Mexico parole violators; and issuing detainers on New Mexico parolees arrested out of state on new criminal charges.

The ICO oversees the day-to-day operations between New Mexico and the compacting states that guide the transfer of offenders to assure continued and effective supervision, offender accountability, public safety and victim rights per ICAOS Rules using the Interstate Compact Offender Tracking System. The ICO is essentially the Parole Officer for New Mexico inmates seeking an out-of-state parole plan and initiate the compact transfer process. Upon the inmate's parole acceptance and release from custody, monitor parolee's departure, arrival, supervision progress, restitution and violations and take appropriate action. Monitor parole to detainer

plans. The ICO issues a "Warrant for Parole Violator" on New Mexico parolees who abscond from supervision, are arrested out of state on new criminal charges or New Mexico parolees transferred out of state via the compact who have violated the conditions of parole. The ICO issues detainers on New Mexico parolees arrested as a fugitive from justice or compact parolee arrested out of state on new criminal charges and monitor case for extradition.

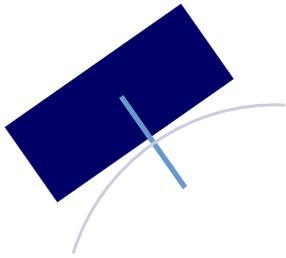
# Community Corrections

**Community Corrections** programs primarily serve offenders that are assessed at presenting as higher risk for reoffending and who have multiple barriers to success in the community. Individuals may present with chronic mental health needs, medical issues, chronic homelessness or multiple failures at completing substance abuse rehabilitation programs, among other matters. Community Corrections programs address behavioral health and life maintenance issues that have proven to be a challenge for these offenders in the past. Programs require close collaboration between Probation-Parole Officers and community

## Highlights:

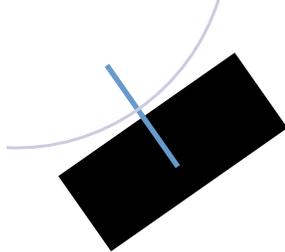
- Managed the New Mexico Men’s Recovery Academy (NMMRA) serving male offenders with substance abuse disorders and mental health disorders. This is a mandatory six-month structured residential setting. Spearheaded the implementation of a co-occurring disorders counseling track for men in the program.
- Managed the New Mexico Women’s Recovery Academy (NMWRA) serving female offenders with substance abuse and mental health disorders, along with females who desire reunification with their children. The NMWRA is a mandatory six-month residential treatment program. Managed funding for all community-based treatment providers around the state, and interfaced with the New Mexico Behavioral Health Purchasing Collaborative regarding quality of care to offenders.
- Managed the Pavilions gender-specific transitional living program in collaboration with Crossroads for Women. The Pavilions offers a highly structured 9-12 month, 30 bed transitional housing program for previously-incarcerated women on state probation and parole. The Pavilions consists of congregate housing, intensive case management and individual and group counseling that focus on life skills, vocational development, and interpersonal relationships and addictions recovery. All services are aimed at helping women move towards self-sufficiency.
- Audited treatment providers to ensure performance measures are met.
- Presented “Proactive Community Supervision” classes to cadets and officers to teach positive working relationships with offenders.
- Taught “Mental Health First Aid” classes to Probation-Parole and provider staff who may be first responders to individuals in mental health crisis.
- Developed a statewide resource guide that informs Officers on treatment programs and half-way houses that are vetted by the Community Corrections Administrative Office.

Vendor Name	Areas Served	FY18
A New Awakening	Bernalillo County/Albuquerque	\$ 85,000
Albuquerque Behavioral Health	Bernalillo County/Albuquerque	\$ 55,000
Canyon Light	City of Alamogordo, County of Otero	\$ 110,000
Cottonwood Clinical Services	San Juan County	\$ 10,000
Crossroads for Women	Valencia and Bernalillo Counties	\$ 900,000
Eagles Unlimited	All of New Mexico	\$ 460,500
GEO	Los Lunas, NM & Albuquerque, NM	\$3,180,000
Human Resource Development Assoc.	Colfax, Taos, Mora, San Miguel, Rio Arriba Counties	\$ 75,000
Interfaith Leap	All Counties and Cities of New Mexico	\$ 225,000
Journeys	Bernalillo, Sandoval and Valencia Counties	\$ 375,000
La Clinica De Familia (La Frontera)	Las Cruces, NM	\$ 40,000
La Pasada	Albuquerque	\$ 350,000
NM Solutions	Albuquerque	\$ 35,000
PMS	Counties: San Juan, McKinley, Cibola, Socorro, Luna, Otero, Eddy	\$ 30,000
The Life Link	Santa Fe County	\$ 20,000
Transition For Living	Bernalillo County	\$ 120,000
Valle Del Sol	Raton, Taos, Espanola, Bernalillo pueblo, Grants, Moriarity, and Los Lunas	\$ 20,000



## Recidivism Reduction

The Recidivism Reduction Division is committed to providing quality academic, cognitive, family reunification, post-secondary (college), reentry, and vocational programs as well as library and legal access services to incarcerated individuals. We are committed to the ethical pursuit of educational excellence as we assist incarcerated individuals to become responsible members of the family, workforce, and community upon release.



By understanding these realities, the Recidivism Reduction Division works to delivery high-quality educational programming, through teamwork, dedication, and collaboration with other departments, agencies, and the community at large.

### 2016 –2017 Highlights

- Collaborated with the New Mexico Livestock Board to provide an Equine Rescue vocational program for male inmates at the Springer Correctional Center.
- Collaborated with the Joni & Friends International Disability Center to provide the Wheels for the World, Wheelchair Restoration shop for male inmates at the Southern New Mexico Correctional Facility.
- Collaborated with the Amity Foundation to provide the Gender Specific, La Entrada Offender Reentry Program for our female inmates at the New Mexico Women’s Correctional Facility.
- Collaborated with the Matt 25, Life Skills Learning Center to provide the Learning to Live, Learning to Love cognitive program for male inmates at the Roswell Correctional Center

Under the direction of RRD, the **Education Bureau** provides Adult Basic Education and Adult Secondary Education skills preparation for GED testing, career/technical and college readiness with Special Education and adult literacy assistance. Instructional methods include classroom, one-to-one, and small group instruction, community volunteer and peer tutoring, computer-aided instruction, cell-to cell instruction, and educational television.



## Education Services

The Education Bureau also provides the identification and special education services for all individuals under age 22 who qualify as Individuals with Disabilities Education Act (IDEA) eligible by state and federal regulations. The Education Department assures all qualified students are provided appropriate education according to state and federal mandates.



### Highlights:

- Provided educational programming statewide to over 3,318 inmates. Of these, 2,446 were enrolled in academic education.
- Initiated a data collection method to evaluate program effectiveness while ensuring continuous improvement methods.
- Collaborated with Eastern New Mexico University-Roswell to provide Library Support Services for all-correctional facilities.



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